

# MI-Excel Collaborative Partner Meeting

February 4, 2019

# Agenda



Updates/Q and A



TAG Literacy Professional Learning



Role of the Implementation Facilitator



Support to Alternative Schools



RAG Amendment/Pre-Approval Form



Regional Assistance Grant Audits

Updates/Q and A

# Updates from the Statewide Field Team

- Our Resource Center has had major updates. [www.miexcelresourcecenter.org](http://www.miexcelresourcecenter.org)
- All support provided by the SWFT is available to all CSI, TSI and additional TSI districts at no cost. That includes on-site technical support, all professional learning events, and the summer institutes.
- We will be inviting non-Blueprint installing CSI/TSI districts to a one-day event scheduled just for them this summer that will provide an overview of TAG services and supports that are available to them. An invitation to those districts will be sent electronically once we confirm venue. We will offer the event on multiple dates to be as easily accessible as possible. That information will also be posted on the Resource Center for your convenience.
- Updates to our professional learning calendar including recently confirmed early literacy events will be available on the Resource Center (and sent via MI Excel Connector and Slack) as soon as all logistical information has been confirmed.
- General information about the summer institutes is available starting today on the resource center. Specific information including session titles, descriptions, schedule, etc., will be on the resource center beginning March 4. Registration opens on March 4<sup>th</sup> as well and remains open until we reach capacity.

# TAG Literacy Professional Learning

Content	Audience	Trainers	Time
The GELN Essential Instructional Practices in Early Literacy Grades K to 3(original 4-day Institute)	MI-Excel Statewide Field Team (SWFT); ISD personnel who support MI-Excel districts/ schools and who have not attended a previous institute.	GELN Literacy Task Force	4 days – February 19-22 Crowne Plaza, Lansing
GELN Essential Instructional Practices in Early Literacy Grades 4 to 5	MI-Excel Statewide Field Team (SWFT), any ISD personnel, any districts/ schools.	GELN Literacy Task Force	February 8, 2019, with follow-up webinars. Hosted at a variety of sites around the state.
GELN School-Wide & Center-Wide Practices in Literacytoolkit.	MI-Excel Statewide Field Team (SWFT) and ISD personnel who support MI-Excel districts/ schools	GELN Literacy Task Force	June 5, 2019 Spring Hill Suites, Lansing
GELN School-Wide & Center-Wide Practices in Literacytoolkit	MI-Excel districts/ schools and ISD personnel who support them	SWFT	June 18, 19, 20 – Mi-Excel Institute (Kensington, Ann Arbor)– one-day training offered on each of the three days; additional one-day trainings offered at regional sites TBD

# Office of Partnership Districts Updates

- ISDs/ESAs are included on all office OPD communications relevant to the partnership districts the ISD/ESA supporting them.
- A protocol is in place to transition liaison duties. The transitions will occur in the context of ongoing work.
- A meeting of the OPD director with the ISD/ESA superintendents is in the discussion/planning stage.
- There is no current plan to bring all partnership districts together for regular meetings (quarterly, bi-annual, etc.)

# Surveys of Enacted Curriculum Updates

- The SEC has split from the University of Wisconsin; it is now housed within a new organization, the Center for Curriculum Analysis.
- The SEC as we know it remains intact.
- Any pauses/lapses in SEC work are due to the transition away from U of W.

# Surveys of Enacted Curriculum Updates

- Carolyn Eastman continues to provide professional learning. Ruth Anne Hodges is the MDE lead.
- MDE is developing a regional model based on the 5 regions used by OES for monitoring federal funds
- In the works:
  - Creating the regional teams
  - Spring Kick Off for regional teams (developing common language, knowledge, understanding and using data for planning)
  - Summer regional team training (preparation for 19-20 school year)




# MEGS+ RAG Application

Question:

*Would it be possible for the future RAG to have School Level budgeting (like we have in our Title I budgets in MEGS+) so that ISD/ESA level expenses are separate from each CSI school served, and each CSI school served would have a budget separate from the other CSI schools---so it is not all “lumped” together?*

Answer:

- Yes, it is possible. However, we need to talk and think it through...
  - Will it simplify things or complicate them for the larger ISDs?
  - What are the positives and negatives?
- May not be possible until the 20-21 school year given the MEGS+ application development timelines. We will know more shortly.



## Role of the Implementation Facilitator

### **ROLES AND RESPONSIBILITIES OF THE IMPLEMENTATION FACILITATOR**

- Upon initial identification of CSI status, assist the district and school in completing a needs assessment and writing or revising the SIP to address the reasons for CSI status. CSI school SIPs are due by September 1<sup>st</sup> annually as required for all schools in Michigan.
- Work with district and school teams to determine challenges to systems implementation and student achievement gains.
- Determine what TAG services could be implemented to meet those needs and in the case of Partnership Districts, align with the Partnership District Agreement.
- Coordinate requests for TAG services with Calhoun ISD (Blueprint, Early Literacy, analyzing data and determining needs); ensure duplicative services are not being provided.
- If installation of the Blueprint or professional learning around Early Literacy, the Collaborative Learning Cycle, Surveys of Enacted Curriculum or Crucial Conversations have been selected by the district/school, assess the capacity of the ISD/ESA to attend trainings and coordinate and align that work with the district/school and the MI Excel Statewide Field team. Contact the MI Excel Statewide Field Team if additional support is needed. If no additional support is needed, communicate with the MI Excel Statewide Field Team as needed to support the district/school.
- Document needs and services in district service plans. Submit the district service plan with RAG application in MEGS+.
- Monitor delivery of MI Excel services.
  - If TAG training has been selected as a service, the IF and other ISD/ESA staff supporting the district and CSI school should attend these trainings with district/schools.
- Evaluate the impact of the RAG MI Excel services in the End of Year Report.



To what extent has your work aligned with the intended role of the Implementation Facilitator?

- What has aligned well?
- What have been the challenges?
- What additional support do you need from MDE?
- What questions do you have?



# Services to Alternative Schools

What services have  
you been offering/  
supporting?

Title I Regional Assistance Grant 2018-2019  
Service Amendment/Pre-Approval Request

Date of Request:

ISD/ESA/RESA/ESD Name:

District:

School:

1. Total Amount Requested:

2. Detailed Description: E.g.

- Dates, type of services provided, service provider name, number of teachers or staff, itemized costs for all expenses
- Substitute teachers, purpose, number of days, cost per day including benefits
- Hotel, mileage or meals requested

3. Assess Needs: How does this request support the district/school needs analysis?

4. Service Plan: How does this request alter the services outlined in the District Service Plan, if at all? (If so, revise and resubmit plan.)

5. Monitoring: How will the implementation and impact of the service requested be monitored?

**Note: Please email to John Taylor at [taylorj8@michigan.gov](mailto:taylorj8@michigan.gov). Once pre-approval has been given, please upload this form into MEGS+ and adjust your budget for final approval.**

School Principal Signature: \_\_\_\_\_

Implementation Facilitator Signature: \_\_\_\_\_

School District Representative Signature: \_\_\_\_\_



Service  
Amendment/Pre-  
Approval Form

# Service Amendment/Pre-Approval Form

Please complete all required forms below.

**Forms**

Status	Page Name	Comments	Created By	Last Modified By
	<a href="#">Cover Page</a>			
	<a href="#">Assurances and Certifications</a>			
	<a href="#">Important Information</a>			
	<a href="#">Application Description</a>			
	<a href="#">CMS Final Expenditure Reports</a>			
	<a href="#">Title I Section 1003 Requirements</a>			
	<a href="#">TEMPLATE: CSI Service Plan for Districts with MI Excel Schools</a>			
	<a href="#">TEMPLATE: CSI Plan Signature Page for Districts with MI Excel Schools</a>			
<b>Budget Pages</b>				
	<a href="#">Title I Regional Assistance</a>			
			5/11/2018 8:57:19 AM	
<b>Attachments</b>				
	<a href="#">Comprehensive Support and Improvement Service Plan for Districts with MI Excel Schools</a>			
	<a href="#">Comprehensive Support and Improvement Plan Signature Page for Districts with MI Excel Schools</a>			
	<a href="#">Budget Support Documents</a>			

Where do I upload the new amendment form?

# Service Amendment/Pre-Approval Form

- Use the pre-approval/amendment form uploaded into MEGs under the Budget support documentation link. Not requiring anything under the Amendment Justification page.
- Naming convention is entity name(s), item, date:
  - District, School, Item, date
    - Grand Rapids (or GRPS), Alger MS, 2019 RAG Amend, 02.01.19
  - ISD, Item, date
    - Kent ISD, 2019 RAG Amend, 02.01.19



**Regional  
Assistance  
Grants  
Monitoring**



# Next MI-Excel Collaborative Partner Meeting

<b>May 2019</b>						
Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

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