



MDE Requirements as They Relate to the Work Logs

- **Blueprint System**
- **District Turnaround Network**
- **Problem-Solving Driver**
 - Focus District Service Plan
 - ERS Resource Check or School Check
 - Revision of District Improvement Plan
 - Revision of School Improvement Plan
 - Quarterly Board Report
 - Surveys of Enacted Curriculum (*Optional*)
 - **Service Plan –**
 - assisting the district and school in data conversations to ensure identification of the students in the top 30%, middle 40% and bottom 30%
 - identifying systemic causal factors for the achievement gaps and identify appropriate interventions using accurate achievement, demographic, process and perceptual data
 - leading ongoing data conversations to inform the teaching and learning priorities that are likely to close the gap
 - documenting the teaching and learning priorities and the data used to identify them for each Focus School in the Focus School Diagnostic in ASSIST by November 30
 - ensuring that the teaching and learning priorities are incorporated in the School Improvement Plan
 - identifying appropriate uses of Title I set-asides at the school level (beginning in Year 2 of identification) and support in choosing an option aligned with the school's data
 - leading the district in the analysis of the District Systems Review (DSR) or the AdvancED Self-Assessment results and identify connections to the Blueprint for Turnaround as appropriate
 - providing technical assistance to modify, adjust or continue the current district system supports to Title I Focus Schools as indicated by District Systems Review analysis, Self-Assessment and/or the Blueprint for Turnaround data analysis
 - providing technical assistance in the compilation of appropriate information for the Quarterly Board Report
 - providing guidance in planning for the delivery of the Quarterly Board Report in a timely manner to the School Board at a public meeting



- **Communications Driver**
- **Performance Management Driver**
- **Talent Management**
- **Learning-Focused Leadership Network**
 - Supporting the District Representative in providing guidance and feedback to the Leadership Team/School Improvement Team
 - Incorporating the ways the district is supporting its Focus Schools into the District Improvement Plan

- **Instructional Infrastructure**
 - Teaching and Learning Priorities
 - Surveys of Enacted Curriculum (*Optional*)
 - **Service Plan** –
 - supporting the school's implementation of a multi-tiered system of support (MTSS)

- **Student Support Network**
 - Superintendent's Dropout Challenge (SDC) OR Address students' emotional/behavioral health as part of a tiered system of support
 - **Service Plan** –
 - supporting the school's implementation of a multi-tiered system of support (MTSS)
 - participating in the Superintendent's Dropout Challenge if the school does not include students' emotional/behavioral/health needs in its MTSS

- **Building Turnaround Network**
- **Principals Leverage District Systems**
- **Instructional Leadership Routines**
 - **Service Plan** –
 - monitoring the school's implementation with fidelity of its School Improvement Plan
 - supporting the collection and analysis of data on the impact on student learning of the teaching and learning priorities
 - providing technical assistance in the administration of the Surveys of Enacted Curriculum in reading and/or math (*Optional*)
 - monitoring the implementation ILC through the SST Meetings

- **Teacher Collaborative Routines**
 - supporting the implementation of the Instructional Learning Cycle process

Please feel free to contact Kathy Mohney (mohneyk@calhounisd.org) should you have any questions about how to document your work in the work logs. Thank you!!!